

FOLIO

THE UNIVERSITY OF ALBERTA STAFF BULLETIN

EDMONTON, ALBERTA

25 MAY 1978

INTERNAL AUDIT DEPARTMENT

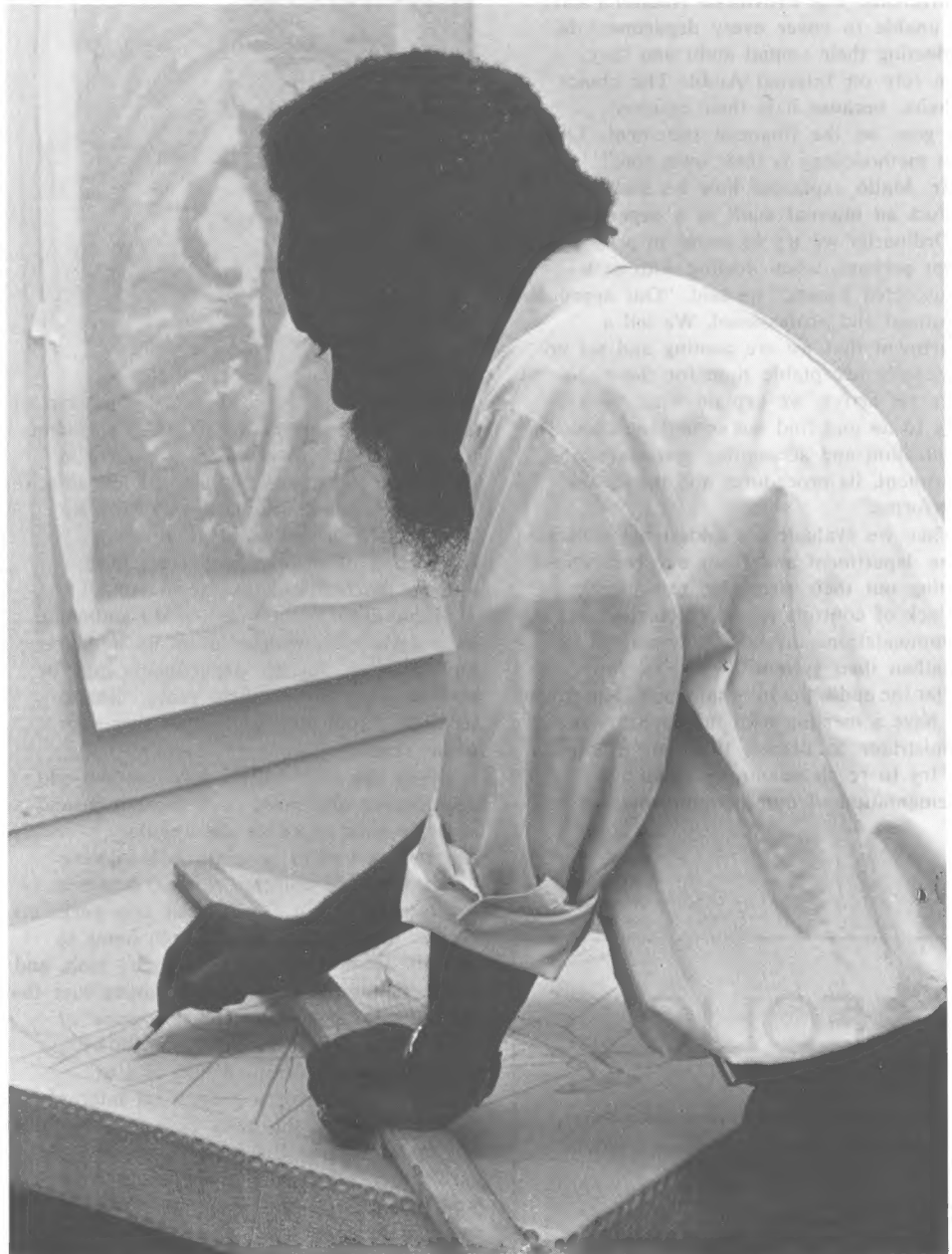
The Audit Committee of the Board of Governors has approved the establishment of an independent audit department for the University. The new department, which came into being on 1 April this year, will be called the Internal Audit Department and will report directly to the Vice-President (Finance and Administration). William R. Mailo, Internal Audit Officer in the Office of the Comptroller since 1971, has been appointed Director.

According to Mr. Mailo, "the concept of an internal audit function within an organization is that it provides a service to all departments," as well as providing the organization with a basic independent appraisal of its financial and accounting systems. It is his hope that University departments will see the Internal Audit Department "not as an evil to be tolerated, but instead as a resource unit to help them."

He went on to explain the difference between an internal audit, such as his department carries out, and an external audit, such as that carried out by the Provincial Auditor's department. Until 1 April 1977, for a half century the Provincial Auditor maintained a staff in the Comptroller's Office to perform a "pre-audit"—involving such tasks as signing cheques and witnessing support documentation. Since April 1977 this function has devolved upon the Treasury Division of the Comptroller's Office, and the Provincial Auditor's department has performed only conventional post-auditing of University accounts and checking of the University's financial statements.

"The Provincial Auditor and the Internal Audit Department have different objectives," he said. "The Provincial Auditor's Department must make an examination of the University's financial statements sufficiently comprehensive to justify their opinion as to its fairness. The objective of an internal audit is to strengthen the University's system of internal controls and provide a service to the University administration and management."

"The Provincial Auditor is historically oriented, since he deals with the accounts of the past year, while the Internal Audit Department is future-oriented and operations-oriented." Nevertheless, the two offices work closely on many matters, including year-end



Barrington Watson is one of the printmakers who have been commissioned to create a print for the Commonwealth Games. Born in Jamaica, Mr. Watson received his education in his homeland and in the major artistic centres in Europe—in London, Amsterdam, Rome, Paris, and Madrid. Since 1958, he has developed an excellent exhibition record and examples of his work have been purchased by galleries of international reputation, including the National Gallery.

inventory, accounts receivable, and the University Pension Plan. "Sometimes Internal Audit is more able to do a piece of work than the Provincial Auditor, so we make our files available to his office and give him any information he may need to perform his audit."

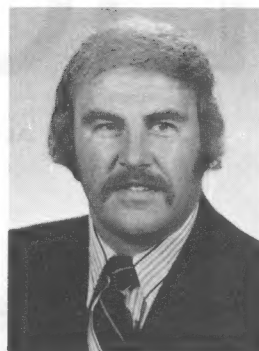
"The campus is large, with diverse departments. The Provincial Auditor's staff are unable to cover every department in conducting their annual audit and they often rely on Internal Audit. The choice is theirs, because it is their opinion that goes on the financial statement. Their audit methodology is their own, too."

Mr. Mailo explained how his staff conduct an internal audit in a department.

"Ordinarily we try to avoid surprise audits except perhaps, when dealing with cash or suspected frauds," he said. "Our approach is planned and professional. We tell a department that we are coming and set up a mutually acceptable time for the audit. When we arrive, we explain what we are going to do and find out something about the organization and accounting systems of the department, its procedures and the duties it performs."

"Then we evaluate the underlying systems in the department and form our conclusions, pointing out their strengths, weaknesses, any lack of controls we may perceive, and our recommendations on how they might strengthen their system."

After the audit, the Internal Audit Department staff have a meeting with the department administrator to discuss the audit findings. "We try to reach unanimity about the implementation of our recommendations."



APPOINTMENT

William R. Mailo has been appointed Director of the newly-created Internal Audit Department. Mr. Mailo graduated from this University in 1968 with a Bachelor of Commerce degree, and he received the designation of Chartered Accountant from the Alberta Institute of Chartered Accountants in 1969. He is a past President and Governor of the Institute of Internal Auditors, and a member of the Association of University and College Auditors and several other professional auditing institutes, societies, and associations.

Sometimes we may recommend a course of action that is impractical for a department, or we may have overlooked a control in one area that affects another. By the time the final audit report is made, there are no surprises—it is really only a formal ratification of the agreement we have already reached with the department."

Major departments usually are audited once each year, with a follow-up audit six months later. Smaller departments may be audited every two or three years, "just to let them know that we haven't forgotten about them."

Given the University's two hundred-odd departments and more than three thousand separate trust accounts, the regular departmental audit program is a massive undertaking. In addition to this, however, the Internal Audit Department also performs regular functional audits of such items as payroll, accounts payable, and petty cash, and conducts compliance audits, to make sure that the procedures set down in the *Manual of Administrative Procedures* are followed.

Although Mr. Mailo would like to "dispel any ideas of a green-eyed internal auditor grabbing the petty cash box," he does not underestimate the importance of petty cash either. He recalls when he came on staff seven years ago, there were over a hundred different petty cash funds across campus with a total of \$45,000 to \$50,000 in them and an annual flow-through of over a quarter of a million dollars.

The Internal Audit Department takes a structured approach to petty cash funds, making regular audit visits. "We avoid surprise, although surprise is an element of auditing—the money is supposed to be there or accounted for."

"We find all kinds of problems with petty cash funds," he commented.

"Sometimes revenue cash is mingled with the petty cash. Sometimes the petty cash custodian has inherited the box and doesn't know how much is in it or what the rules are. In cases where the management is weak, our presence enlightens them."

With regard to any intentionally illegal activities Internal Audit may uncover, Mr. Mailo said, "There are not many organizations that are not susceptible to fraudulent activities. We are not responsible for the prevention of fraud, although we do become involved in fraud cases."

"It is our job to review accounting and financial systems and evaluate them to determine that internal controls are strong and balanced. Over-control is costly and inefficient. Under-control is risky."

While the primary role of the Internal Audit Department is to provide planned audit coverage of the University, it is frequently called upon to carry out other special projects. Two continuing and complicated areas of responsibility for the department (and for the Internal Audit Division before it) are estate management and insurance claims for the University.

While the department does not directly manage estates, it closely oversees the management of estates to which the University is a beneficiary, to make sure the executors are handling these estates properly. "We're not mercenary about this," Mr. Mailo said. "Sometimes it is living beneficiaries who receive the most good from our intervention. We are simply acting in the interest of good business practice—we receive no commissions or contingency fees."

If estates are complicated and involve

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THE UNIVERSITY OF ALBERTA, EDMONTON, ALBERTA

Published every Thursday for the staff and interested persons by the University Publications Office. Copyright 1978.

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FOLIO OFFICE

434 Athabasca Hall, The University of Alberta
Printed by Printing Services
Photographic lab work by Technical Services

Telephone 432-4991

a close acquaintance with law as well as accounting, so are insurance claims, which Mr. Mailo has been handling since he came to this University. When a University department is making an insurance claim—for example, following a fire or an explosion in a lab—his department gives approval to the claims form and deals directly with the insurance adjusters.

"Claims are complex and time-consuming, and most people have neither the time nor the inclination to deal with them thoroughly. We're able to treat them objectively and knowledgeably. I can't think of one claim where we got a less than satisfactory settlement. Over the years we have established a professional and respectful relationship with out insurers."

Beyond audits, insurance claims, and estates, the Internal Audit Department is able to assist University departments with other financial problems, on a project basis. They are able, for example, to identify the sunken cost in an inventory and to evaluate the merits of selling off part of that inventory that may not be heavily used. They can also determine, for a department that maintains vehicles, whether it would be better over the long term to buy or lease their equipment. Such jobs are time-consuming for the departments involved, which also may not have the resident expertise to consider such problems in depth. The Internal Audit Department is willing to take on such jobs as projects, to be fit into its regular audit program activities. "We're here to provide an objective appraisal of a subject and to help administrators to live within their budgets."

"We hope to be able to expand our department to meet the demand for these kinds of services on campus," Mr Mailo said, "but at the moment, we are severely understaffed." His staff, though comparatively small, is highly skilled in a number of different fields in addition to accounting.

Mr. Mailo himself obtained a Bachelor of Commerce degree from this University in 1968 and the designation of Chartered Accountant from the Alberta Institute of Chartered Accountants in 1969. He is a past President and Governor of the Institute of Internal Auditors and a member of the Association of University and College Auditors. He is an active member of several professional auditing institutes, societies, and associations, a member of the Central Board of Examiners for the Society of Management Accountants of Canada, and has lectured for three national accounting institutes.

On his desk, poking fun at himself, is the maxim "In God we trust—all others we audit." But in fact, he sees his role very

differently: as a helper and adviser to department administrators rather than a "green-eyed internal auditor" poised to pounce on unsuspecting bookkeepers.

MEETING OF THE GENERAL FACULTIES COUNCIL

A meeting of General Faculties Council will be held on Monday, 29 May at 9:00 a.m. in the Council Chamber, University Hall.

Agenda

1. Approval of the agenda
2. Approval of the minutes
3. Question period
4. New members 1978-79

Reports

5. Executive Committee reports
6. Report of the Board of Governors
7. Report of the Nominating Committee

Deferred from previous meeting

8. GFC Committees and Procedures: student proposal
- New business*
9. Criteria used for admission quota faculties: CAT report
10. Employment policies: Board Academic Concerns Committee proposal
11. Computing Facilities and Policy Committee: library representation
12. Master of Science Degree in Physical Therapy: proposal
13. English language proficiency: proposed amendment to S.14.3 of the University Calendar
14. Calendar designation of interdisciplinary courses: recommendation of the Advisory Council of Interdisciplinary Studies
15. Other business

SENIOR CITIZENS PROGRAM ENCOURAGED

The Society for the Retired and Semi-Retired has received a special grant of \$20,000 from the Department of Advanced Education and Manpower.

The funds will be used to sponsor a continuing program of tuition-free, non-credit courses during the spring session at the University of Alberta. The courses, developed by the Society for the Retired and the Semi-Retired with the cooperation of the Faculty of Extension and the Special Sessions Office, were open to all senior citizens living north of Red Deer. Out-of-town registrants were housed in Lister Hall.

Of the fourteen general interest courses offered this spring were "The Well-Read Grandparent—A Look at Children's Books"

and "The Immigrant in Canada." Other courses ranged from fitness to conversational French, creative writing, and drawing.

Participating senior citizens also had the opportunity to attend a concert by the Edmonton Symphony Orchestra, a play at Studio Theatre, and other excursions including a tour to Fort Edmonton that were arranged in conjunction with the spring session courses.

In making the presentation to Society President Nick Myskiw, Dr. A.E. Hohol said, "I commend the Society and its members for their dedication to serving the needs of senior citizens in Alberta. I urge all Senior Albertans to become involved in such organizations and to participate in lifelong education. There are tremendous opportunities for renewed personal growth and development through the variety of courses supported by this grant."

BIO-HAZARDS FACILITY PROPOSED FOR THE FACULTY OF SCIENCE

At its regular meeting held on Tuesday, 16 May, the Building Committee of the Board of Governors was presented with a recommendation to approve the establishment of a second microbial contamination control facility on campus. This facility, should it receive the ultimate approval of the Board of Governors, will be housed in rooms G514, G514A, and G514B of the Biological Sciences Centre.

The new bio-hazards facility, like its counterpart recently approved by the Board of Governors for use by the Medical Research Council's Group in Immunoregulation in the Medical Science Building (see *Folio* for 9 February and 9 March 1978), would be used for conducting recombinant DNA molecular research at an advanced level and, under the MRC guidelines published in 1977, would require a moderate level "C"- "D" security classification. The Department of Genetics at the University would be the principal user of the facility; though, according to Dean Newbound of the Faculty of Science (in the supporting documentation presented for consideration by the Building Committee), "it is possible that members of other biological departments will have researches which may require the facility. Thus, it might be regarded as a University facility and not limited to a single department." Also, the proposed facility has gained the approval of all four of the biological sciences departments in the Biological Sciences Centre and of the President's Biosafety Committee, which according to a letter of support for the project submitted by the Chairman F.L. Jackson, deems it "quite unreasonable to expect faculty members working in the

Biological Sciences Building to share the group "D" facility at present being constructed in the Medical Sciences Building."

Originally, in October 1977, members of the Department of Genetics made a request to the National Research Council of Canada for capital funds to support the establishment of the facility. Although the request was for some \$154,340, the NRC allocated only \$35,000 for equipment to the principal applicant, A. Ahmed. The Building Committee, therefore, was asked to approve for recommendation to the Board of Governors the capital expenditure from University funds some \$80,000 to provide for the construction of the level "C" and "D" bio-hazards facility. In support of this request, it was noted by the Faculty of Science that the consequences of not approving such an expenditure would be that "Faculty members would not be able to conduct research in this important field," and that "there are no alternatives available to the Faculty of Science where this work can successfully and safely be carried out."

The Building Committee was sympathetic toward the request and the statement in Dean Newbound's supporting letter to the National Research Council of 24 October 1977 (submitted for consideration by the Committee) that "The young and active members of our Department of Genetics who are seeking the establishment of the facility are the best evidence that it will be well used and that the work done should amply justify the expense of the installation." Nevertheless, the Committee also expressed some concern at what might be considered the "proliferation" of bio-hazards facilities across campus. In addition, the Committee felt that, before giving its approval to the request for capital funds, it should receive more detailed information about the way in which the security of the proposed facility and its associated personnel is to be monitored. The Building Committee, therefore, referred the submission to the Faculty of Science and the Biosafety Committee for further study along with a request that more information be furnished regarding its two major areas of concern.

PEOPLE

■ C.M. Bidwell of Health Sciences Audiovisual Education spoke on "The impact of television on the elderly" at a public forum on the impact of television on the family held in Grande Prairie on 5 and 6 May. The forum was sponsored by ACCESS, Preventive Social Services, and a variety of

community agencies. Dr. Bidwell has also conducted workshops in television awareness training in Calgary and Lethbridge. He conducted a similar workshop in Edmonton on 24 May.

■ A. Ng has recently returned from attending the Anomalous Absorption Conference at the University of Arizona, Tucson.

■ Juanita Chambers of Educational Psychology was keynote speaker at the recent annual meeting of the British Columbia Art Teachers Association held in Qualicum, British Columbia. The theme of the meeting was "Art, the vital experience." She noted the need for much greater input from the whole range of the expressive arts rather than the somewhat marginal contribution they seem to make.

■ Leslie Bella, Assistant Professor in the Recreation and Administration Department, presented a paper entitled "Re-organizing the local delivery systems: who wins?" to the Second Canadian Congress on Leisure Research held in Toronto from 25 to 28 April.

■ G. Fitzsimmons, Assistant Professor of Educational Psychology, has been appointed to a federally sponsored select committee of Counsellor Educators. He presented a paper outlining the essential principles of a comprehensive, competency-based graduate program for counsellors. Dr. Fitzsimmons also recently led an afternoon workshop entitled "Introduction to Biofeedback" at the Canadian Guidance and Counselling Association Conference in Saskatoon. Participants learned about new instrumentation, treatment techniques, and research opportunities. Dr. Fitzsimmons reported the findings of several studies that he and Bryan Hiebert have conducted.

■ Michael Bruce Andrews, former doctoral student in the Department of Educational Administration and presently Program Head of Respiratory Technology at the Northern Alberta Institute of Technology, is the first winner of the Doctoral Award presented by the Canadian Association for the Study of Educational Administration. The award is to be granted annually to the outstanding Canadian doctoral dissertation in Educational Administration. Dr. Andrews will present a paper on his doctoral study at the Learned Societies Conference in London on 1 June at which time he will receive official recognition for his achievement. Dr. Andrews completed a Master's degree in Industrial and Vocational Education at this University, and for the past two years he has been in full-time study in Educational Administration. The Chairman of his Supervisory Committee was Eugene W. Ratsoy,

Professor of Educational Administration and an Assistant Dean of the Faculty.

■ Thomas L. Burton, Professor in the Recreation Administration Department, delivered the Plenary Session Paper entitled "The state of the art of leisure research," to the Second Canadian Congress on Leisure Research held in Toronto from 25 to 28 April.

■ Karol Krotki, Professor of Sociology, attended a seminar in La Paz on the uses of census data from the recent census of Bolivia for purposes of demographic and socio-economic analysis.

HONORARY DEGREE RECIPIENTS

Seven people will receive honorary Doctor of Laws degrees during Spring Convocation. The ceremonies are scheduled from 29 to 31 May at the Jubilee Auditorium, and the individuals to be honored are Anne Anderson, Georges Bugnet, Louis Desrochers, Murray MacDonald, George McClellan, Alexander Smith, and Gordon Wynn.



GEORGES BUGNET

The selection of a recipient of an honorary degree does not involve matching an individual to a strict set of criteria. The only standard that is adhered to in the selection process is that the recipient should have made an outstanding contribution to society. The reason that formal criteria have not been developed is simply that the degree is not awarded for one notable contribution. Instead, an honorary degree constitutes recognition of a life-long record of valuable service to society. While each award is made on an individual basis, Georges Bugnet is, in many ways, emblematic of the type

of individual singled out for recognition.

R.N. Dalby has conferred thousands of degrees during his time as Chancellor. With his term of office ending this spring, however, the conferral of an honorary degree on Georges Bugnet will be one of his most memorable presentations. Georges Bugnet, a ninety-nine-year-old writer and scientist, who lives in a senior citizens' home in Legal, will be presented with the honorary degree of Doctor of Laws at a special ceremony in Legal on 3 June. It is the first time in the history of the University that such a ceremony has taken place outside of Edmonton.

M. Bugnet came to Canada in 1905 at the age of twenty-six and settled in Rich Valley, fifty miles north-west of Edmonton. What he missed most when he arrived here from Burgundy, France, was the beautiful vegetation he had grown up with. Realizing that the plant life he remembered could not survive in Alberta, he began developing hybrids that were better adapted to the climate. He worked with pine trees, plum trees, and cherry trees, but he is best known for the Thérèse Bugnet Rose. His work was always much in demand by experimental farms in Canada, and it has received recognition from the Government of Alberta and the Alberta Society of Horticulturists. Part of his original homestead in Rich Valley has been purchased by the Government of Alberta and declared an "historical plantation."

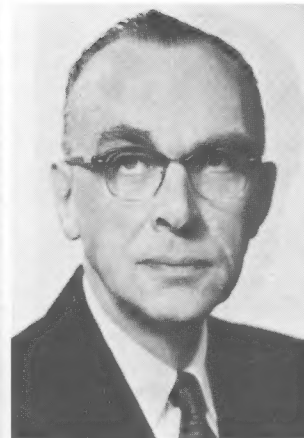
Georges Bugnet has contributed articles to many publications, both in French and English. His best-known novels, *Nipsya* and *La Forêt*, have both been translated into English. His last book of poems, first printed in 1938, has just been reprinted this year with an introduction by J.M. Duciaume of the Department of Romance Languages. In 1970, the French Consul in Edmonton, M. Marcel Ollivier, installed M. Bugnet as a Chevalier in the French Ordre de Palmes Académiques for his literary work.

Georges Bugnet was one of the founding members of the Alberta French Canadian Association, and he served on its first Executive Committee. He also worked for five years editing *L'Union*, and he was often called upon as a mediator when problems arose between French and English speaking Canadian. He spent thirty-four years as a trustee of the Rich Valley School district and thirteen years on the Lac Ste. Anne School Division.

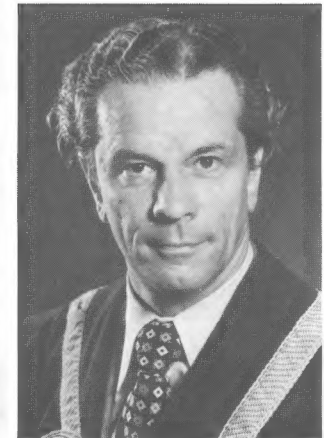
Because of the scope and depth of Georges Bugnet's involvement with his community, he is, in a sense, an almost ideal model of the kind of individual recognized by the award of an honorary degree.



George B. McClellan



Murray MacDonald



Louis A. Desrochers

GEORGE B. MCCLELLAN

George B. McClellan, former Commissioner of the Royal Canadian Mounted Police and Alberta's first Ombudsman, will receive his honorary Doctor of Laws degree and present the Convocation Address on 29 April.

George McClellan was educated at the Royal Military College, Kingston. In 1932 he joined the RCMP as a Third Class Constable, and after serving in many rural areas in Alberta, he was commissioned and posted to Nova Scotia. In 1959 he became Deputy Commissioner of the Force, and in 1963 he became Commissioner.

Following his retirement from the RCMP in 1967, Dr. McClellan was appointed Ombudsman for Alberta, the first such appointment in North America. He retired in 1974, and eighteen months later he became Chairman of the Alberta Rent Regulation Appeal Board, from which he has recently retired. In 1976 he received an honorary Doctorate from the Royal Military College, Kingston.

The main part of George McClellan's service to the public has been in Alberta. His contribution to the administration of justice and his concern for and promotion of fair dealings between individuals and government makes his record of public service particularly noteworthy.

MURRAY MacDONALD

Murray MacDonald will receive his honorary Doctor of Laws degree on 29 May. An eminent artist and art teacher, Mr. MacDonald was educated in Nova Scotia and received his Diploma in Fine Arts from the University of Washington. He was appointed to the Edmonton school system in 1927, and he served on the staff of the Normal Practice School where his talents in art were of particular value in the training of student

teachers. In 1949 he was appointed Supervisor of Art for the Edmonton Public School Board and, after retirement in 1963, he accepted an appointment to the University as a Sessional Instructor in the Faculty of Education. He was later named Visiting Professor and then Honorary Visiting Professor to the Faculty of Education.

Murray MacDonald was the first teacher for children's classes organized by the Edmonton Art Gallery, and he was on the Gallery Board for many years, serving as President from 1955 to 1957. He is a member of the Canadian Society of Education Through Art, the Alberta Teachers Association, and the Alberta Society of Artists. An exhibition of watercolors by Mr. MacDonald will be on display in the Foyer of the Jubilee Auditorium during the Spring Convocation.

LOUIS A. DESROCHERS

Louis A. Desrochers will receive his honorary Doctor of Laws degree and deliver the Convocation Address on 30 May.

Dr. Desrochers is a graduate of the Universities of Ottawa and Alberta, and was admitted to the Alberta Bar in 1953. He was appointed Queen's Counsel in 1970 and he received an honorary Doctor of Laws degree from the University of Ottawa in 1971 and the honorary degree of Docteur en Sciences de l'Éducation from the University of Laval in 1972.

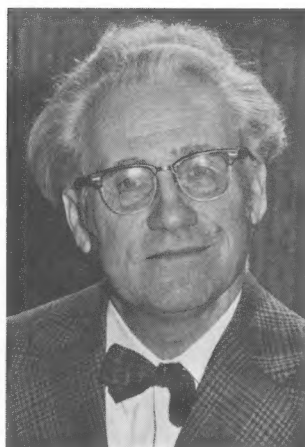
Dr. Desrochers has always had a strong commitment to better understanding between French and English speaking Canadians and his public service record amply reflects his concern with his community. He has been Director of CHFA, the French language radio station in Edmonton; successively the Treasurer, Vice-President, and President of L'Association Canadienne-française de l'Alberta; founding Director of the Institute



Gordon K. Wynn



Anne Anderson



Alexander Smith

for Research in Public Policy; Governor of the Glenbow-Alberta Institute; a Director of the Bank of Montreal; and Member of the Trilateral Commission. While a member of the Board of Governors of the University and as Chancellor, Dr. Desrochers ably represented the public interest at the University and was instrumental in revitalizing the work of the Senate.

GORDON K. WYNN

Gordon K. Wynn, an Edmonton architect and Chairman of the University of Alberta Hospital Board, will receive the honorary degree of Doctor of Laws on 30 May.

Mr. Wynn was born in Innisfail and graduated with a BSc in Architecture from the University in 1936. He has practised his profession in Edmonton since that time, apart from service with the RCAF during World War Two. He was elected a Fellow of the Royal Architecture Institute of Canada in 1959.

Gordon Wynn's major contribution to public service in Edmonton has been through his work in the field of health. He was a member of the Royal Alexandra Hospital Board from 1950 to 1952. He has been a member of the Board of the University of Alberta Hospital since 1963, and he has served as Chairman of the Board since 1964. Mr. Wynn has been significantly involved in the development of the hospital into a major national centre for health care, teaching, and research, and through his position on the Board he has made a substantial contribution to the improvement of provision of health care services in Alberta. The excellent relationship between the University Hospital and the Faculty of Medicine owes much to his leadership and sense of commitment to education in the health field.

ANNE ANDERSON

Anne Anderson will receive an honorary Doctor of Laws degree and deliver the Convocation Address on 31 May.

Mrs. Anderson's life-work has been the preservation of the Cree language. Very early in her life, in response to her mother's concern that the Cree language should be preserved, Anne Anderson began her work with the language. Since that time she has instructed hundreds of people in Cree. When she first began teaching she found there were no books to use, and so she started to write her own books, as well as compile a dictionary. She now holds the copyright on thirty-six books which are used to instruct children from grades one to twelve. She is the founder and President of Cree Productions, a non-profit, educational organization. She has taught at the University, Charles Camell Hospital, the YWCA, the Native Brotherhood Society, the Native Friendship Society, and Grant MacEwan Community College.

ALEXANDER SMITH

Alexander Smith, a teacher at the University's Law School for thirty-one years, will be awarded his honorary Doctor of Laws degree on 31 May. Dr. Smith graduated from the University with an LLB in 1941, and he obtained an LLM and SJD from Stanford University in 1955. In 1975 he received an LLD from Queens University. In addition to teaching at the University's Law School, he was in private practice in Edmonton.

Dr. Smith was a teacher of outstanding quality, and it is reported that his lectures were always of great interest and relevance. He imparted a high sense of ethics to all of his students, and, through his students, he has had a profound effect on the practice of law in Alberta in particular. His book,

Commerce Power in Canada and in the United States, is widely regarded as one of the most interesting, scholarly, and useful books on constitutional law written in this country. Dr. Smith retired from the University in 1973, and he now lives in Victoria.

NOTICES

Notices must reach the Editor by 9 a.m. the Thursday prior to publication. Written notification is necessary

General Faculties Council Committee Vacancies

The GFC Nominating Committee is seeking nominations for the following committees for election by the GFC.

General Appeals Committee. A vacancy exists for one department chairman.

Housing and Food Services. A vacancy exists for one member of the academic staff.

Equal Opportunities Committee. Applications are invited from members of the academic staff and students who are interested in serving on the Committee.

Those people who have suggestions for nominations or who are interested in serving on any of the above committees are requested to contact the Secretary of the Nominating Committee, 2-1 University Hall, telephone 432-4715. It would be appreciated if a brief vita could accompany any nomination.

Faculty Members Needed to Host ACU Delegates

The Association of Commonwealth Universities will hold its twelfth Congress in Vancouver from 19 to 25 August. As part of a series of post-Congress tours, two groups of delegates will visit the University. The first group of forty visitors will be in Edmonton on 26 and 27 August, and the second group of ten visitors will be in the city on 2 and 3 September.

Faculty members are needed as hosts for one day to show two or three delegates around Edmonton and the University. Fifteen to twenty hosts are need for 27 August, and four or five hosts are needed for 3 September. The organizers of the tours promise an interesting day for the hosts and a good dinner in the evening. Most of the visitors will be from Britain, and others are expected from Australia, Bangladesh, Botswana, Ghana, Hong Kong, and India. Interested faculty members are asked to contact Mrs. Budd, telephone 432-5880 during office hours.

Germanic Languages Workshop

A workshop for teachers of German, sponsored by the Canadian Association of University Teachers of German and The Goethe-

Institute Montreal, was held by the Department of Germanic Languages from 11 to 13 May. Fifty-one instructors of all levels of German from Alberta, Saskatchewan, and British Columbia participated.

The presentations and seminars focussed on practice rather than theory, and included topics such as "Learner Strategies in the Language Laboratory," "Culture and Civilization in Second-Language Instruction," and "Films, Newsreels, and Popular Music in Teaching German."

Fall Kindergarten Program

The Department of Elementary Education Kindergarten will be accepting applications for their fall program. For further information, telephone Carol Deutscher at 432-4604 between noon and 4:30 p.m. or 437-2882 in the evenings.

Industrial Research and Development

On 6 June, a Conference on Industrial Research and Development in Alberta will be held at the University. The Conference is being sponsored by the University and the Association of Professional Engineers, Geologists and Geophysicists of Alberta. The purpose of the Conference is to provide a forum for the discussion of the Industrial Research and Development Policy in Alberta to ensure that the implementation of such a policy will combine the contributions of the public and private sectors in the most effective manner.

The Conference is closely related to the widespread view that more high-technology industry should be established in Alberta. Further information is available by contacting Pat Larlham, telephone 432-5038.

International Conference on Dance and the Child

The International Conference on Dance and the Child will take place on campus from 24 to 27 July. Anyone who has colored slides of children which might be appropriate for a meaningful slide-tape presentation on the essence of childhood should contact Joyce Boorman, telephone 432-2748.

French Summer Courses

The School of the Alliance Française, a non-profit organization, is conducting French courses. There will be adult evening classes and morning classes for children. Registration will take place on 31 May from 4 p.m. to 8 p.m. in 232 Education Building. For further information contact Mrs. Finotti, telephone 466-7960.

Senate Office Relocated

Effective 12 May, the Office of the Senate has been moved to 150 Athabasca Hall (north entrance). The telephone number of the Office is 432-2268.

Continuing English Program

An innovative in-service program for English and language arts teachers will be held at the University from 4 to 14 July. Aided by a ten thousand dollar grant from the Board of Governors and planned jointly by members of the Faculties of Arts, Education, Extension, and the Provincial Department of Education, the Continuing English Program is designed to provide professional development for teachers of all levels.

Sessions will run from 9 a.m. to 4 p.m. each day, and they will include both lectures and workshops. The approach will be practical and will include the preparation of materials for use in the classroom. At the elementary level, children's writing and literature for children will be among the areas considered, and special attention will be paid to the Revised Elementary Language Arts Program. At the junior high level, special emphasis will be placed on an integrated approach to the language arts and the new Junior High Language Arts Curriculum for Alberta. At the senior high level, the emphasis will be on the teaching of composition.

Guest lecturers will include Bryant Fillion, Associate Professor, Ontario Institute for Studies in Education; Ron Jobe Teacher-Librarian and Learning Resources Consultant for the Edmonton Public School Board; and James Inglis, formerly the Principal Lecturer at Jordanhill College of Education, Glasgow. Instruction will also be provided by Language Arts Consultants from Alberta Education and by teachers in the local school system.

Registration forms and further information about the Program are available from J. Shaw, Faculty of Extension, University of Alberta, Edmonton, T6G 2G4, telephone 432-5047.

Dial-A-Dietitian

Dial-a-Dietitian is a public service carried out by the Alberta Registered Dietitians Association. The service allows individuals to call 454-2649, an answering service, and ask questions about nutrition, planning adequate meals, purchasing, storing, or handling of foods, food labelling and additives, preparing and cooking convenience foods, and similar topics. Within forty-eight hours a volunteer registered dietitian will call back with the researched answer to the question. For those people who live in other parts of Alberta, written responses will be sent in reply to telephone inquiries.

The purpose of Dial-a-Dietitian is to provide the public with an authoritative source of nutrition information. The service is free of charge. Dial-a-Dietitian operates from 9 a.m.

Folio accepts display advertising

Size and rates: the basic unit size is 45 agate lines x 15 picas (3¼" x 2½"). The full page is divided into 9 such units, any combination of which is available at a cost of \$20 per unit. Half pages cost \$100. A professional/business card unit (2½" x 1½") is available at a cost of \$12. Discounts are offered for extended runs, please enquire.

Other specifications: half-tones (100-line screen or less) are acceptable; no color or bleeds. Camera-ready copy is necessary; there is a charge of 15c per word for typesetting, and \$5 for adjustment of design work. Deadline for submission is one week prior to publication (Thursday, 4 p.m.). Acceptance of advertisements and positioning are at the discretion of the editor.

For more information please telephone 432-4991 and ask about *Folio* display advertising. Or write to:

Folio Display Advertising
University Publications Office
434-Athabasca Hall
The University of Alberta
Edmonton, Alberta T6G 2E8

to 5 p.m. Monday through Friday, holidays excepted. Further information about the services is available by telephoning 435-5695.

THIS WEEK AND NEXT

Listings must reach the Editor by 9 a.m. Thursday one week prior to publication. Written notification is preferred.

25 MAY, THURSDAY

Grad House

Thursday Night at the Grad House. Open 4:30 p.m. to 10:30 p.m. Refreshments available.

Cinematheque 16

7:30 p.m. *Dr. Strangelove . . . or how I learned to stop worrying and love the bomb* (United States, 1963). Directed by Stanley Kubrick and starring Peter Sellers and George C. Scott. Downstairs, Edmonton Art Gallery. Admission is \$2 for members and \$2.50 for non-members. Tickets available at the door.

Citadel/National Film Theatre

7:30 p.m. *The Passenger* (Italy, France, Spain, 1975). Directed by Michelangelo Antonioni and starring Jack Nicholson and Maria Schneider. Zeidler Hall.

9:30 p.m. *Zabriskie Point* (United States, 1970). Directed by Michelangelo Antonioni and starring Mark Frechette and Daria Halprin. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

26 MAY, FRIDAY

Grad House

Friday Night at Grad House. Open 3:30 p.m. to 8:30 p.m. Refreshments available.

Faculty Club

Downstairs. Buffet: prime rib of beef, baked ham, potato, fresh vegetable, salad bar, dessert wagon, \$5.50.

Upstairs. Chef's special: house pâté, Cumberland sauce, consommé with sherry, breast of chicken in wine sauce, rice, fresh vegetable, dessert wagon, \$7.95. Also regular dinner menu. Reservations required. Entertainment: Busted Flat.

Cinematheque 16

7:30 p.m. *Dr. Strangelove . . . or how I learned to stop worrying and love the bomb* (United States, 1963). Directed by Stanley Kubrick and starring Peter Sellers and George C. Scott. Downstairs, Edmonton Art Gallery. Admission is \$2 for members and \$2.50 for non-members. Tickets available at the door.

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9:30 p.m. *The Passenger* (Italy, France, Spain, 1975). Directed by Michelangelo Antonioni and starring Jack Nicholson and Maria Schneider. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

South-Side Folk Club

8 p.m. The South-Side Folk Club Concert featuring The Wild Colonial Boys from Calgary and Peter Woods. Orange Hall, 104 Street and 84 Avenue. Admission is \$2.50 for members and \$3 for non-members. For further information, telephone 475-1042.

27 MAY, SATURDAY

John Ford Film Series

2 p.m. *The Grapes of Wrath* (1940). Directed by John Ford and starring Henry Fonda, Gene Darwell, and Joan Carradine. Centennial Library Theatre. Admission is free.

Films From Novels

4:30 p.m. and 8 p.m. *The Face of Fu Manchu* (1965). Provincial Museum. Admission is free.

Faculty Club

Downstairs. Saturday buffet: beef stroganoff, noodles, fresh vegetable, salad bar, dessert table, \$5.50.

Upstairs. Chef's special: jellied madrilene, tomato salad, tenderloin brochette, potato, fresh vegetable, dessert wagon, \$7.95. Also regular dinner menu. Reservations required.

28 MAY, SUNDAY

John Ford Film Series

2 p.m. *The Grapes of Wrath* (1940). Directed by John Ford and starring Henry Fonda, Gene Darwell, and Joan Carradine. Centennial Library Theatre. Admission is free.

Sunday Concert

2:30 p.m. Elaine Dobeck, piano. Centennial Library Theatre. Admission is free.

Citadel/National Film Theatre

8 p.m. *The Passenger* (Italy, France, Spain, 1975). Directed by Michelangelo Antonioni and starring Jack Nicholson and Maria Schneider. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

29 MAY, MONDAY

Lunchtime Concert

12:10 p.m. Entertainment by Brian MacDonald, guitarist, accompanied by Don Melin on the

electric piano. Zeidler Hall. Tickets are \$2 and may be obtained from the Citadel Box Office.

30 MAY, TUESDAY

Poetry and Prose Readings

8 p.m. Readings by Myrna Kostash, Henry Kreisel, Fritz Logan, and Wilfred Watson. Woodcroft Branch Library, 13420 114 Street. Admission is free.

31 MAY, WEDNESDAY

Lunchtime Concert

12:10 p.m. Guitarist Brian MacDonald accompanied by electric pianist Don Melin. Citadel Theatre, Zeidler Hall. Tickets are \$2 and are available from the Citadel Box Office.

Citadel/National Film Theatre

7:30 p.m. *This Sporting Life* (Great Britain, 1963). Directed by Lindsay Anderson and starring Richard Harris and Rachel Roberts. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

1 JUNE, THURSDAY

Grad House

Thursday Night at the Grad House. Open 4:30 p.m. to 10:30 p.m. Refreshments available.

Summer Session Students

As the Lister Hall Complex will be in use for the XI Commonwealth Games, alternate Summer Session housing is being arranged. Students unable to make their own housing arrangements are urged to register for University accommodation by 31 May 1978. For more information, please contact the Department of Housing and Food Services, Lister Hall, University of Alberta.

Citadel/National Film Theatre

7:30 p.m. *This Sporting Life* (Great Britain, 1963). Directed by Lindsay Anderson and starring Richard Harris and Rachel Roberts. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

2 JUNE, FRIDAY**Lunchtime Concert**

12:10 p.m. Folk music with Brian MacDonald and Don Melin. Zeidler Hall. Admission is \$2. Tickets available at the Citadel Box Office, telephone 425-1820.

Grad House

Friday Night at Grad House.
Open 3:30 to 8:30 p.m. Refreshments available.

Citadel/National Film Theatre

7:30 pm. *This Sporting Life* (Great Britain 1963). Directed by Lindsay Anderson and starring Richard Harris and Rachel Roberts. Zeidler Hall. For ticket information contact the Citadel Box Office, telephone 425-1820.

EXHIBITIONS AND PLAYS**Graphica**

To 31 May. "Environmental Reflections in Stoneware," an exhibition of recent work by Charles Hilton.

Edmonton Art Gallery

To 27 May. "Pastoral Pleasures," an exhibition of over forty works from the Gallery's permanent collection.
Continuing. The Annual Students' Exhibition by members of the Gallery's Art Education Program.
Continuing. "New Works in Clay," an exhibition of ceramics.
Continuing. An exhibition of recent paintings by Nicolas Tyska.
From 19 May. An exhibition of watercolors by Sheila Girling.

Provincial Museum

Continuing. "Damaged Documents," examples of documents and photographs exhibiting the extent and kinds of damage which can occur to documents.
Continuing. "The Spirit of the Windships," an exhibition on the ships and ship-building of the nineteenth century.

University Art Gallery and Museum

To 27 May. An exhibition of the final presentations from graduate students of the Department of Art and Design.

Centennial Library

To 31 May. An exhibition of acrylic landscapes by Molly Conn. Foyer Gallery.
To 31 May. An exhibition of photography by graduating students of the fourth year

photography class at NAIT. Photography Gallery.

Northern Light Theatre

Continuing. Christopher Fry's *A Phoenix Too Frequent*. Art Gallery Theatre. For ticket information and show times contact the Northern Light Box Office, telephone 429-3110.

NON-CREDIT COURSES

The courses listed below are offered under the auspices of the Faculty of Extension. Registrations may be made and information concerning the instructors and contents of the courses may be acquired at 228 Corbett Hall or by telephoning the number at the end of each listing.

Field Trip to Lake Wabamun

In cooperation with Calgary Power, a one-day field trip to the coal mining operations at Lake Wabamun will take place on Friday, 9 June. The Whitewood and Sundance mines, power plants, and land reclamation sites will be visited. Registration is limited to thirty-seven participants. *Fee:* \$45 (including transportation and tuition). Bag lunch required. *Telephone:* 432-5532.

Seminars on Complex Management

A method of management for professional planners dealing with enormous amounts of data will be discussed in two sessions: the first course, an introduction, will be held from 5 to 6 June; and the second part, an advanced course, will take place from 18 to 19 December 1978. Alan Sutton, an original member of the British team of specialists who developed the method, will conduct both courses. *Fee:* \$125 for each seminar (including materials, textbook, and luncheons). *Telephone:* 432-2912.

Life and Fire Safety in Buildings

The Faculty of Extension is offering a one-day seminar on life and fire safety in buildings on 26 May. *Fee:* \$65. *Telephone:* 432-5318 or 432-5068.

POSITIONS VACANT**POSITIONS ON CAMPUS****Academic Positions****Library Circulation Services**

Applications are invited for qualified men and women for the position of Administrative Officer, Circulation Services Division, The University of Alberta Library.

Reporting to the Coordinator of Circulation Services, the incumbent has administrative responsibility for the public service function of four of the six units within the Circulation Services Division. Functional responsibilities include: coordination of registration of users, formulation and maintenance of a policy and procedure manual, specifications for an information retrieval system and

evaluation and development of staff. Qualifications: The completion of an undergraduate university degree plus management experience, or an equivalent combination of education and experience; the ability to work with a minimum of guidance and direction; the ability to communicate effectively with all levels of management and staff; experience with automated systems design and operation would be an asset.

The salary range is \$16,056 to \$24,086. Please submit résumé, transcripts, and the names of three referees to: Bruce Peel, Librarian to the University Cameron Library.

Non-Academic Positions

To obtain further information on the following positions, please contact Personnel Services and Staff Relations, third floor, SUB, telephone 432-5201. Please do not contact the department directly. Positions available as of 18 May.

Clerk Typist II (\$645-\$753)—Bookstore; Computing Services; Faculty of Agriculture and Forestry; Student Awards Office
Public Relations Clerk I (\$645-\$780)—Public Relations
Clerk Steno II (\$645-\$780, term)—Industrial and Vocational Education
Clerk Steno II (\$645-\$780)—Canadian Institute of Ukrainian Studies; Dentistry
Clerk Typist III (\$698-\$845)—Soil Science; Office of the Registrar; Computing Science; Community Dentistry
Senior Clerk (\$698-\$845)—Personnel Services and Staff Relations
Clerk Steno III (\$722-\$878, trust)—Biochemistry
Clerk Steno III (\$722-\$878)—Faculté Saint-Jean; Psychiatry; Mechanical Engineering
Programmable Typewriter Operator II (\$753-\$916)—Personnel Services and Staff Relations; Graphics Division, Technical Services
Student Record Processing Clerk (\$753-\$916)—Faculty of Arts
Data Entry Operator II (\$780-\$954)—Office of Administrative Systems
Medical Stenographer (\$780-\$954)—Pediatrics
Secretary (\$813-\$995)—Business Administration and Commerce; Educational Psychology
Administrative Clerk (\$845-\$1,036)—Office of the Registrar
Departmental Secretary (\$916-\$1,127)—Mineral Engineering
Computer Assistant (\$645-\$780)—Computing Services (two positions)
Laboratory Assistant II/III (\$671-\$916)—Anatomy
Storeman I (\$698-\$845)—Technical Services
Building Services Worker II (\$753-\$916)—Housing and Food Services, Lister Hall
Animal Technician I (\$845-\$1,036)—Bioscience Animal Services
Technician I (\$845-\$1,036, term)—Mechanical Engineering
Biochemistry Technician I/Technologist I (\$845-\$1,175, trust, term)—Microbiology
Draftsperson I (\$878-\$1,080)—Engineering, Physical Plant
Computer Operator I (\$878-\$1,080)—Division of Educational Research Services
Maintenance Man-II (\$916-\$1,127)—Housing and Food Services
Technologist I (\$954-\$1,175, trust)—Medicine
Technician II/III (\$954-\$1,337, trust)—Biomedical Engineering and Applied Sciences
Technician III (\$1,080-\$1,337)—Biomedical Engineering and Applied Sciences
Administrative Assistant (\$1,080-\$1,337)—Business Administration and Commerce; Computing Services; Parking Operations, Physical Plant

Electron Microscope Technician III (\$1,080-\$1,337)—Medicine, Neurology
 Electronics Technician III (\$1,127-\$1,395)—Computing Science
 Engineering Technologist III (\$1,175-\$1,458)—Engineering, Physical Plant
 Carpenter (\$1,280-\$1,590)—Housing and Food Services
 Nurse Practitioner (\$1,337-\$1,663)—Pediatrics

The following is a list of currently available positions in the University of Alberta Libraries. The bulletin board postings in the Library Personnel Office, 516 Cameron Library, should be consulted for further information about position requirements and availability.

Library Clerk II (\$645-\$780)—Government Documents
 Library Assistant I (\$753-\$916)—Cataloguing (three positions)
 Library Assistant I (\$753-\$916)—Acquisitions
 Library Assistant II (\$845-\$1,036)—Education

ADVERTISEMENTS

All advertisements must be received by 9 a.m. the Friday prior to publication. Rate is 15 cents per word for the first week and 5 cents per word for subsequent weeks ordered before the next deadline. Minimum charge is \$1. Ads must be paid in advance and are accepted at the discretion of the Editor. We regret that no ads can be taken over the telephone. For order forms or further information, telephone 432-4991.

Accommodations available

For sale by owner—1,756-square-foot home in executive Blue Quill. Fully carpeted, four-bedroom split level home includes 2½ baths, main-floor family room with tyndalstone fireplace and patio doors, bright, airy kitchen, spacious living and dining room, and impressive entrance foyer. This beautiful home also has a double garage and is located on a large landscaped lot. Telephone 436-3617 or 425-0110, extension 205.

For rent—Fully furnished three-bedroom house in north Windsor Park; study, family room, game room, fireplace, garage, large fenced yard. From 15 August 1978 through 15 August 1979. \$600 monthly. 439-3509.

For rent—10-12 months from September. St. Albert. Executive four-bedroom split, almost new. Unfurnished or furnished; 2½ baths, fireplace. \$675 monthly plus damage deposit. References. 458-7851 evenings or weekends.

For rent during Summer Session—four-bedroom bungalow (Southgate). Fully furnished. Direct bus to University. \$500 monthly plus damage deposit. 434-3896, p.m.

For rent—one year from mid-August. Four-bedroom furnished duplex. Good bus service to University. \$500 monthly. 432-5342; 435-3345.

Selling—68 Avenue - 112 Street. One-bedroom walk-up apartment condominium. Newly painted. Can arrange low down payment. \$35,000. Pat Poscente, 467-8413 (residence); 467-5511. Graham Realty.

Lady with 3-bedroom duplex would like to share same with quiet person. Telephone Joan, 451-3384; 427-2901.

For rent—one year from August. Fully furnished three-bedroom, study, 1½ baths, fireplace, sundeck, large fenced yard, garage. Ottawa; buses and schools one block, easy access to downtown and University. References. \$450. 469-2920 after six.

For sale—exclusive West Glenora custom-built

three-bedroom bungalow. Resi Richter, 483-9432; 455-4135. Weber Bros.

For sale—spacious custom-built family home. Laurier Heights. Resi Richter, 483-9432; 455-4135. Weber Bros.

For sale—three-bedroom bungalow with suite in basement; RC1 zoning. Resi Richter, 483-9432; 455-4135. Weber Bros.

By owner—Woodcroft. \$77,900. Three-bedroom bungalow, 1,100 square feet; hardwood, new carpeting; exterior recently painted. Double garage, electric door; very private yard, mature trees; finished basement. 452-4433, after four.

For rent—four-bedroom house, two bathrooms, large lot in Westbrook. \$750 monthly. Telephone 436-4413.

For sale—ravine lot; country living within city limits; 2,400-square-foot split-level on 1.18 acres. Resi Richter, 483-9432; 455-4135. Weber Bros.

For sale—321 acres, or part. Unspoiled nature, conifers, wildlife from moose to mouse. Lake, creek, ponds, rolling landscape. Tall forest, some tame hay; 55 miles west of city; 53 on paved highway. Owner, 432-7145, evenings.

For rent—three-bedroom suite, modern side-by-side duplex, 1½ baths, stove, fridge, near University transit and mall; responsible tenants, (one pet allowed). \$360 monthly. Telephone 465-7206, evenings.

For sale—Aspen Gardens crescent location with backyard patio, double garage, four bedrooms, plus one and rumpus room in basement; brick fireplace in main floor family room. Convenient to schools, recreation, and University. Telephone Liz Crockford, 434-0555; 436-5250. Spencer Real Estate.

For sale—house in Garneau; four bedrooms, 1,700 square feet. Excellent condition. \$85,000. Telephone 433-9361.

Relocating? For efficient and experienced service, free home and property appraisals, guaranteed sales plans, and expert assistance with suitable home purchases, please telephone Liz Crockford, 434-0555 (residence); 436-5250, or 426-5880 (page 894) Spencer Real Estate.

For rent—new three-bedroom house. West end, near hospital, school and bus route; available for immediate occupancy. 484-8322, evenings.

For sale by owner—1,500-square-foot luxurious condominium, St. Albert. Three bedrooms, fireplace, attached garage; available 1 June. \$59,500. 433-3782, evenings, weekends.

For rent—1 August for one year. Furnished two-bedroom house near University. Well-treed and situated on quiet corner. \$450 monthly. No pets. References. 434-4588, evenings.

Renting—July - August. Furnished condominium; two bedrooms, study, fenced yard, garage. Twenty minutes to campus. 432-6316; 462-0787.

For sale by owner—near University: spotless three-bedroom bungalow; two suites in basement rented at \$225 each. 469-3069.

For sale—forty-acre equity in 160 acres of wooded homestead valley land near Nakusp, B.C. River, mountain streams, access road. \$12,000. Bill, 432-5898 (days); 479-3367.

For rent—main floor of spotless three-bedroom bungalow very near University. \$475 plus utilities. 469-3069.

Lease—August 1978 - August 1979. Modern fully furnished five-bedroom house. References, damage deposit required. No pets. 435-6686.

For rent—large luxury two-bedroom condominium apartment within walking distance of University. Direct river view. No pets. 1 July possession. 435-6686.

For sale—condominium in Woodstock. Three-bedroom end unit; immaculate condition, property fenced; has upgraded carpet, patio, and professionally

finished basement. Kevin Griffin, 484-0908; 436-4240. Block Bros.

For rent—fully furnished three-bedroom bungalow; rumpus room and den in basement; twelve-minute drive to University. Available 1 July - 25 August. 16711 81 Avenue. 484-8588.

For rent—1 July: two-bedroom furnished townhouse opposite University. Front garage, fenced yard, appliances, washer, dryer. \$500 monthly. Damage deposit. Telephone 436-2666.

Owner selling—1,150-square-foot three-bedroom semi-bungalow. Allendale. Appliances and garage. \$67,000. 432-3584 (days), 434-0190 (evenings).

Unfurnished one-bedroom basement suite, quiet, private home; appliances. 484-6327, evenings.

For rent—furnished bedroom in large house one block from university. One other tenant sharing; non-smoker. July, August. 439-9632.

Renting—Belgravia: four-bedroom house; two-car garage, breezeway, two fireplaces, beautifully furnished, two bathrooms, study, family room, large kitchen, dining room, living room, playroom, five appliances, wine cellar, mature trees, private patio, lawn mower, bicycles. 4½ minutes University; 14 minutes downtown. \$700 monthly. Available one year, September 1978. For appointment telephone 434-9784. No agents.

For rent—five-bedroom furnished house in Windsor Park. July and August. \$500 monthly. 474-5757. Ask for Ranan.

For rent—Edge of campus: house (except basement suite). Fully furnished, including antiques, orientals, art, and one cat. One bedroom, two studies. Late August to 1 January. \$450 monthly includes utilities and yard care. 433-0459. References required.

For sale—Aspen Gardens; at \$4,000 below appraisal value so buyer can complete kitchen renovation to own tastes; three-bedroom bungalow, developed basement, large double garage, mature trees. By owner. 432-6302 (days); 434-5607 (evenings).

For sale or lease—Belgravia: beautiful family home; short walk to University. 1 June. 436-4953.

Summer Session rental—four-bedroom house, fully equipped. \$600 for the session. 435-4541.

For sale—near University. Two-bedroom bungalow; dining room, glassed-in porch, garage, near buses. \$59,500. Telephone Reina Proudfoot, Royal Trust, 435-4869; 436-2556.

For sale—view property on Laurier Drive; twelve minutes from campus; five spacious bedrooms, hardwood floors, large treed lot, attached double garage. Spotless condition. Reina Proudfoot, Royal Trust, 435-4869; 436-2556.

For rent—four-bedroom house, furnished, large backyard, fenced. Available for June, July, August. Telephone 487-3753.

For rent—1 June. University area, 72 Avenue - 112 Street. Three-four bedrooms, fridge, stove. \$575 monthly. References. Prefer family or mature adults. 439-3725, evenings.

For sale by owner—must sell: townhouse, St. Albert, 1,233 square feet, three bedrooms, three baths, garage. Telephone 987-2232.

Accommodation wanted

Renting? Executive family requires three-bedroom unfurnished house for six months, preferably south west. Liz Crockford, 436-5250, 434-0555.

Wanted to rent—single male professor requires apartment June through August. Please telephone 439-0267.

Automobiles and accessories

Quality tune-ups, repairs, emergency service. Used cars. Miketon's Automotive. 453-1712; 489-7041.

Mercedes 300D. 1975, 22,000 miles loaded. 433-3504.

1978 VW Rabbit, diesel, custom two-door, 3500 km. green, new value, undamaged. 432-3414; 963-3238.
 1973 Toyota Corolla two-door, 1600 engine, four speed, new summer and winter tires, new paint. Very good condition. 469-0583.
 1972 Ford station wagon, immaculate, 65,000 miles, roof rack, automatic, radio. Must be seen: owner anxious. Offers to \$2,400. 1972 Toyota MKII automatic, radio, approximately 4,000 miles on rebuilt engine. Offers to \$1,100. Art, 432-3263; 483-7138.
 For sale—Suzuki 380GT motorcycle, excellent condition; 2,800 miles. \$895. 462-3453.
 1972 Chevrolet Impala, 56,000 miles, fully equipped, excellent condition. 439-5336.

Goods and services

Imagine owning some Medieval imagery. Selling elegantly framed brass rubbings from England. Shown by appointment. 434-9784.
 Experienced typist. Variety of type styles, symbols. Quality work. 435-5006; 435-4407.
 Scabri Sailboats—Seaspray (15-foot catamaran) and Kolibri (12-foot monohull). 11408 58 Avenue. 434-3309.
 Custom dressmaking and designing. European training. No patterns required. Telephone Jacqueline, 433-4870.
 Renovations, custom building. Residential and commercial. For estimates telephone DMG Renovations Division, 425-0010.
 Wanted—TVs, working or not. 478-4241. Leave recorded message.
 Student Lawn Care—power raking, lawn mowing. low prices. Eric, 475-3026; Dave, 428-7084.
 It is that time of year again! Interested in having your garden tilled or the grass cut and power raked? Telephone Jerry, 439-3531.
 Reduced fare to Hong Kong, Tokyo, Singapore, Manila. 475-1109.
 This summer go all the way with Canadian Camping Tours. Three-week camping holidays by bus to the Northwest Territories, the Yukon, Alaska, and the Maritimes, plus two weeks hiking and canoeing the Chilkoot Pass and the Yukon River. Prices from \$550 include meals and equipment. Write to Canadian Camping Tours, 250e One Palliser Square, Calgary T2G 0P6.
 Private lessons—piano, bass, guitar. Telephone 436-0176 after five.
 Tree and shrub pruning. 433-9651 evenings.
 Why pay \$400 for an English nanny service? We have outstanding résumés of English girls wanting to work in Edmonton. Your cost only \$25. Telephone 434-9784 for information.
 Back in business. Dressmaking and alterations. Elizabeth Hamilton, 428-6162.
 British Blue shorthair pedigree kittens. 436-4780.
 Exterior painting. Highly experienced, excellent references. Telephone 435-7157.
 Expert typing—theses, etc. 455-0641 evenings.
 Yoga—keep-fit Yoga club offers a short beginners' course starting 7 June. Classes held Wednesdays at University. Instructional fee on cost-sharing basis. Information and registration at 7:30 p.m., 31 May, room 9, floor 14, Tory Building.
 Sofa bed, matching chair, Canadiana dining table and chairs, large bookcase, end tables, chocolate corduroy sofa and chair, large humidifier, TV stand, lamps, queen box spring and mattress. Leica R3, Betamax video, Sony 17-inch TV (remote). Low prices—leaving. 433-3504.
 Antiques from England. Furniture—all periods: tables, chairs, sideboards, cabinets, stools. Porcelain: Derby, Dalton, Wedgwood, Dresden, Oriental, Art Nouveau, art deco, commemoratives, cloisonné, dolls, clocks, jewellery, gifts, collectables.

We also buy these items. Mary Goulden Antiques. From 137 Avenue and 50 Street, drive five miles northeast, then 1½ miles east to Horsehill Hall. 1-8 p.m., Thursday, Friday, Saturday, Sunday. 973-3656 or 475-8139.

T and T—specializing in driveways, patios, and sidewalks. 475-1670.
 Two end tables and coffee table. \$25 each. Telephone 483-4967.
 Master Painters—five years experience. No job too large or small. Specializing in prompt service. 434-4833.
 Beautiful star pine, height: 4 feet, diameter: 4½ feet. Still growing; too large for our home. \$100 includes jardiniere. J.D. Bristow, 5420 111A Street. 434-6777.
 Leaving Edmonton? Need space for furniture, car, etc.? Mini Storage. From \$5 weekly. 425-1723; evenings, 467-0586.
 For sale—camping and mountaineering equipment, life jacket, ladies' hiking boots (\$35), yogurt maker. Telephone B. at 439-1313.



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a life-time treasure,
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- Strong academic program
- Above average student aptitude
- Small, child-oriented school
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- Shakespearean production (Grade 6)
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- Kindergarten Program

Supervised lunch period available upon request
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